

## Issue Brief – Fleet Operations ISF – Fees

NUMBER CFGO-08-03

| FY 2008<br>Current | FY 2009<br>Proposed | Difference | FY 2009<br># Units | Revenue<br>Change |
|--------------------|---------------------|------------|--------------------|-------------------|
|--------------------|---------------------|------------|--------------------|-------------------|

### SUMMARY

In accordance with UCA 63-38-3.5, the following fees are proposed for the services of the Division of Fleet Operations in FY 2009.

#### **Motor Pool**

##### Lease Rate

Model Year 2004 contract price

|                               |     |     |  |            |
|-------------------------------|-----|-----|--|------------|
| Less salvage value for sedans | 17% | 18% |  | (\$28,300) |
|-------------------------------|-----|-----|--|------------|

|  |     |     |  |             |
|--|-----|-----|--|-------------|
| Less salvage value for select trucks, vans, SUVs | 17% | 21% |  | (\$997,700) |
|--|-----|-----|--|-------------|

|   |     |     |  |  |
|---|-----|-----|--|--|
| Less salvage value for all other vehicles | 17% | 17% |  |  |
|---|-----|-----|--|--|

|                                       |        |        |  |  |
|---------------------------------------|--------|--------|--|--|
| Divided by current adjusted lifecycle | Actual | Actual |  |  |
|---------------------------------------|--------|--------|--|--|

|   |       |       |  |  |
|---|-------|-------|--|--|
| Plus Administration Fee (monthly per vehicle) | 48.57 | 48.57 |  |  |
|---|-------|-------|--|--|

|  |      |      |  |  |
|--|------|------|--|--|
| Plus Fleet MIS Fee (monthly per vehicle) | 2.25 | 2.25 |  |  |
|--|------|------|--|--|

|                              |      |      |  |  |
|------------------------------|------|------|--|--|
| Plus AFV Fee (if light duty) | 3.63 | 3.63 |  |  |
|------------------------------|------|------|--|--|

Mileage Fee (includes reduction of Harley Davidson motorcycle salvage value from 85% to 69%)

Maintenance, repair and fuel costs for a particular class of vehicle, divided by total miles for that class

|  |        |        |  |  |
|--|--------|--------|--|--|
| Equipment rate for Public Safety vehicles: | Actual | Actual |  |  |
|--|--------|--------|--|--|

\*Effective for FY 2005, the cost of the standard police vehicle package includes factory installed wiring.

##### Fees for agency owned vehicles (monthly)

|                           |      |      |  |  |
|---------------------------|------|------|--|--|
| Seasonal MIS and AFV only | 5.88 | 5.88 |  |  |
|---------------------------|------|------|--|--|

|                               |      |      |  |  |
|-------------------------------|------|------|--|--|
| MIS and work order processing | 5.15 | 5.15 |  |  |
|-------------------------------|------|------|--|--|

|                                       |      |      |  |  |
|---------------------------------------|------|------|--|--|
| Natural Resources reasonable overhead | 5.88 | 5.88 |  |  |
|---------------------------------------|------|------|--|--|

|                  |      |      |  |  |
|------------------|------|------|--|--|
| MIS and AFV only | 5.88 | 5.88 |  |  |
|------------------|------|------|--|--|

|          |      |      |  |  |
|----------|------|------|--|--|
| MIS only | 2.25 | 2.25 |  |  |
|----------|------|------|--|--|

|  |    |    |  |  |
|--|----|----|--|--|
| Daily Pool Rates: Percent of monthly lease rates | 5% | 5% |  |  |
|--|----|----|--|--|

Plus mileage rate

|  |      |      |  |  |
|--|------|------|--|--|
| Plus daily pool administration rates (per day) | 8.05 | 8.05 |  |  |
|--|------|------|--|--|

|                        |     |     |  |  |
|------------------------|-----|-----|--|--|
| Divided by utilization | 75% | 75% |  |  |
|------------------------|-----|-----|--|--|

|                 |          |          |  |  |
|-----------------|----------|----------|--|--|
| Minimum Charge: | Half-Day | Half-Day |  |  |
|-----------------|----------|----------|--|--|

Additional Management Fees (only assessed in operator abuse or neglect situations)

|                                 |       |       |  |  |
|---------------------------------|-------|-------|--|--|
| Administrative Fee for Overhead | 48.57 | 48.57 |  |  |
|---------------------------------|-------|-------|--|--|

|   | FY 2008<br>Current | FY 2009<br>Proposed | Difference | FY 2009<br># Units | Revenue<br>Change    |
|---|--------------------|---------------------|------------|--------------------|----------------------|
| Alternative Fuel Fee (light-duty only)                      | 3.63               | 3.63                |            |                    |                      |
| Management Information System Fee                           | 2.25               | 2.25                |            |                    |                      |
| Vehicle Feature and Miscellaneous Equipment Upgrade         | Actual             | Actual              |            |                    |                      |
| Vehicle Class Differential Upgrade                          | Actual             | Actual              |            |                    |                      |
| Commercial Equipment Rental: Cost plus:                     | 12.00              | 12.00               |            |                    |                      |
| Administrative Fee Do-not-replace vehicles (monthly)        | 50.82              | 50.82               |            |                    |                      |
| No show fee   | 12.00              | 12.00               |            |                    |                      |
| Late return fee   | 12.00              | 12.00               |            |                    |                      |
| Service fee   | 12.00              | 12.00               |            |                    |                      |
| DF-61 late fee (commute miles)                              | 20.00              | 20.00               |            |                    |                      |
| General MP Information Research Fee (per hour)              | 12.00              | 12.00               |            |                    |                      |
| Refueling rate daily pool (per gallon)                      | 2.00               | 2.00                |            |                    |                      |
| Non-fuel network use Processing Fee                         | 12.00              | 12.00               |            |                    |                      |
| Lost or damaged fuel/maintenance card replacement fee       | 2.00               | 2.00                |            |                    |                      |
| Bad Odometer Research Fee (operator fault)                  | 50.00              | 50.00               |            |                    |                      |
| Vehicle Detail Cleaning Service Fee                         | 40.00              | 40.00               |            |                    |                      |
| Charged in extreme cases only.                              |                    |                     |            |                    |                      |
| Vehicle Complaint Processing Fee                            | 20.00              | 20.00               |            |                    |                      |
| Agency abuse and driver neglect cases only.                 |                    |                     |            |                    |                      |
| Annual Commute Vehicle Processing Fee                       | 12.00              | 12.00               |            |                    |                      |
| Premium Fuel Use Fee (per gallon)                           | .20                | .20                 |            |                    |                      |
| Excessive Maintenance, Accessory Fee                        | Varies             | Varies              |            |                    |                      |
| Past 30-days late fee (accounts receivable): 5% of balance  |                    |                     |            |                    |                      |
| Past 60-days late fee (accounts receivable): 10% of balance |                    |                     |            |                    |                      |
| Past 90-days late fee (accounts receivable): 15% of balance |                    |                     |            |                    |                      |
| Accident deductible rate charged per accident               | 500.00             | 500.00              |            |                    |                      |
| Operator negligence and vehicle abuse fees:                 | Varies             | Varies              |            |                    |                      |
| MIS & AFV Monthly Fee per Higher Ed vehicles                | 6.33               | 6.33                |            |                    |                      |
| Statutory Maintenance Non-Compliance Fee                    |                    |                     |            |                    |                      |
| 10 Days Late (per vehicle per month)                        | 100.00             | 100.00              |            |                    |                      |
| 20 Days Late (per vehicle per month)                        | 200.00             | 200.00              |            |                    |                      |
| 30+ Days Late (per vehicle per month)                       | 300.00             | 300.00              |            |                    |                      |
| Seasonal Use Vehicle Lease (per vehicle per month)          | 0.00               | 150.00              | 150.00     |                    | (150,800)            |
| Operator Incentives   |                    |                     |            |                    |                      |
| Alternative fuel rebate (per gallon)                        | (0.20)             | (0.20)              |            |                    |                      |
| <b>Total</b>  |                    |                     |            |                    | <b>(\$1,176,800)</b> |

|   | FY 2008<br>Current | FY 2009<br>Proposed | Difference | FY 2009<br># Units | Revenue<br>Change |
|---|--------------------|---------------------|------------|--------------------|-------------------|
| <b>Fuel Network</b>   |                    |                     |            |                    |                   |
| Per gallon charge (greater than or equal to 60,000 gallons/yr)      | .065               | .065                |            |                    |                   |
| Per gallon charge at low volume sites (less than 60,000 gallons/yr) | .105               | .105                |            |                    |                   |
| Per transaction fee (percentage of transaction value at all sites)  | 3%                 | 3%                  |            |                    |                   |
| Accounts Receivable Late Fees                                       |                    |                     |            |                    |                   |
| Past 30 days (percent of balance)                                   | 5%                 | 5%                  |            |                    |                   |
| Past 60 days (percent of balance)                                   | 10%                | 10%                 |            |                    |                   |
| Past 90 days (percent of balance)                                   | 15%                | 15%                 |            |                    |                   |
| <b>State Surplus Property</b>                                       |                    |                     |            |                    |                   |
| Miscellaneous Property pick-up/Process Fee for State Agencies:      |                    |                     |            |                    |                   |
| Total Sales Proceeds (less prorated rebate of retained earnings)    |                    |                     |            |                    |                   |
| Miscellaneous Property pick-up/Process Fee for Exempt and           |                    |                     |            |                    |                   |
| Non State Agencies (plus 20% of sales price or as negotiated)       | 25.00              | 25.00               |            |                    |                   |
| Handheld Devices (PDAs and wireless phones)                         |                    |                     |            |                    |                   |
| Less than 1 year old (percent of cost, \$30 minimum)                |                    | 50%                 |            |                    |                   |
| 1 year and older  |                    | 30.00               |            |                    |                   |
| Seized property (plus 20% of sales price)                           | 25.00              | 25.00               |            |                    |                   |
| Unique Property Processing Fee (percent of sales price)             |                    | Negotiated          |            |                    |                   |
| Electronic Waste Recycling Fees                                     |                    | Actual Cost         |            |                    | \$42,100          |
| Vehicles and Heavy Equipment (percent of sales price)               | 9%                 | 9%                  |            |                    |                   |
| Default Auction Bids (percent of sales price)                       | 10%                | 10%                 |            |                    |                   |
| Service Rates   |                    |                     |            |                    |                   |
| Labor (per hour – half hour minimum)                                | 21.00              | 21.00               |            |                    |                   |
| Copy Rates (per copy)   | .10                | .10                 |            |                    |                   |
| Semi Truck and Trailer Service (per mile)                           | 1.08               | 1.08                |            |                    |                   |
| Two-ton Flat Bed Service (per mile)                                 | .61                | .61                 |            |                    |                   |
| Forklift Service (4-6000 lb) (per hour)                             | 23.00              | 23.00               |            |                    |                   |
| Processing Rates  |                    |                     |            |                    |                   |
| On-site sale away from USASP yard (percent of sales price)          | 10%                | 10%                 |            |                    |                   |
| Maximum negotiable  |                    |                     |            |                    |                   |
| Storage Rates   |                    |                     |            |                    |                   |
| Building (per cubic foot per month)                                 | .43                | .43                 |            |                    |                   |
| Fenced lot (per square foot per month)                              | .23                | .23                 |            |                    |                   |
| Accounts Receivable Late Fees                                       |                    |                     |            |                    |                   |
| Past 30 days (percent of balance)                                   | 5%                 | 5%                  |            |                    |                   |
| Past 60 days (percent of balance)                                   | 10%                | 10%                 |            |                    |                   |
| Past 90 days (percent of balance)                                   | 15%                | 15%                 |            |                    |                   |
| <b>Total</b>  |                    |                     |            |                    | <b>\$42,100</b>   |

|  | FY 2008<br>Current | FY 2009<br>Proposed | Difference | FY 2009<br># Units | Revenue<br>Change |
|--|--------------------|---------------------|------------|--------------------|-------------------|
|--|--------------------|---------------------|------------|--------------------|-------------------|

**Federal Surplus Property**

Federal shipping and handling charges: Generally not to exceed

20% of federal acquisition cost plus freight/shipping charges

## Accounts Receivable Late Fees

|                                   |     |     |
|-----------------------------------|-----|-----|
| Past 30 days (percent of balance) | 5%  | 5%  |
| Past 60 days (percent of balance) | 10% | 10% |
| Past 90 days (percent of balance) | 15% | 15% |

**Grand Total****(\$1,134,700)**